



TDM5 - How To setup an
Microsoft365 data source

Introduction

TDM5 offers the ability to add external data sources. With these data sources TDM5 offers the ability to display real-time information within your presentation. This manual will explain how an Microsoft365 data source can be setup.

Requirements

If you want to setup an Microsoft365 external data source you need to meet the following requirements:

- Have administrator access to your TDM5 environment
- Have all required information available regarding the external data sources you want to add

How to setup an Microsoft365 data source

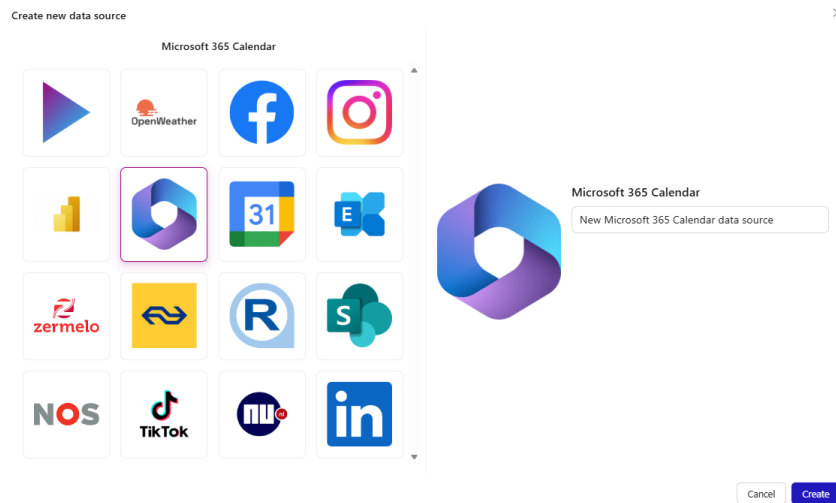
1. Login to your TDM5 environment using an administrator account.
2. Select "Interactions".



3. Select the menu option called "Data sources"

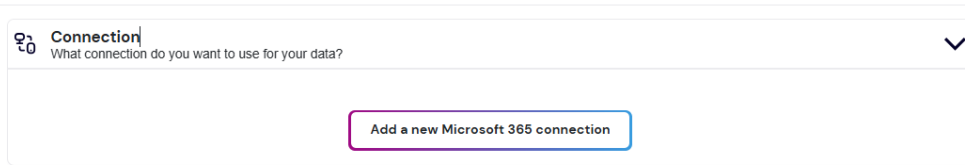


4. Choose 'Microsoft365 Calendar', fill out a name and press the "Create" button to the right to create a new data source.



5. Select 'Connection', now a button will be shown named 'Add a new Microsoft 365 connection'. Press this button.

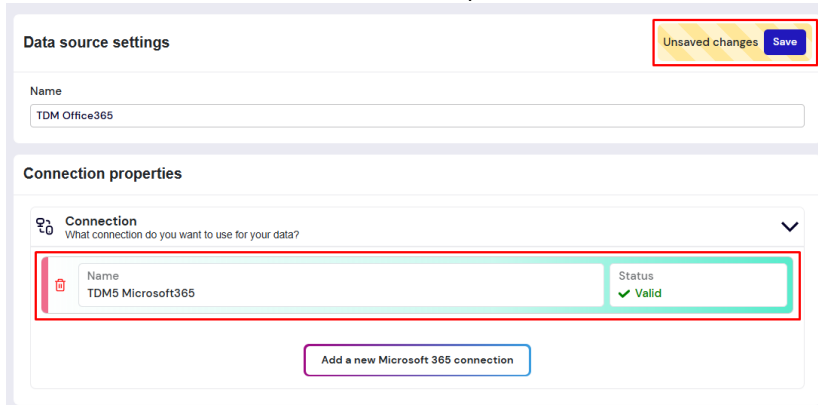
Connection properties



The screenshot shows a dropdown menu titled 'Connection' with the subtitle 'What connection do you want to use for your data?'. A button labeled 'Add a new Microsoft 365 connection' is highlighted with a red border.

6. You will be redirected to Microsoft365, in case you are logged in already the connection will automatically be made. If not, you will be asked to login to your Microsoft365 account.

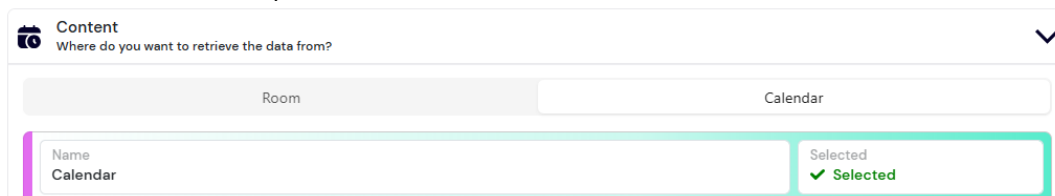
7. Once finished a connection will be shown, press the connection and then 'Save' to continue the process.



The screenshot shows two sections: 'Data source settings' and 'Connection properties'. In 'Data source settings', there is a 'Name' field with 'TDM Office365' and a 'Save' button. In 'Connection properties', a connection card is shown with 'Name: TDM5 Microsoft365' and 'Status: Valid'. A 'Save' button is also present.

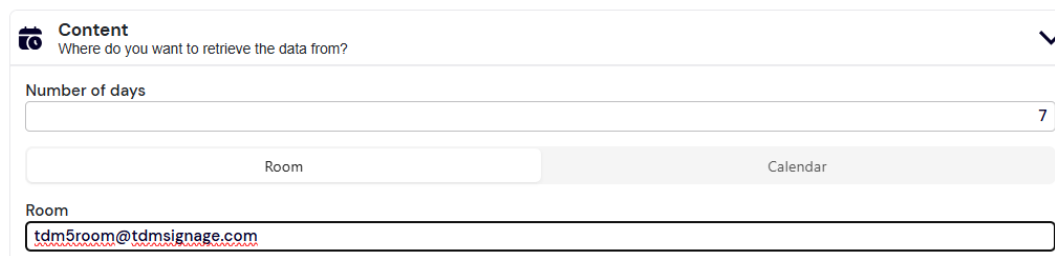
8. A new option will appear called 'Content'. In this dropdown you can select if you want to use a calendar or a room resource for the data source. Additionally, you can specify the number of days for which TDM5 should retrieve meetings.

Select a calendar in case you would link this:



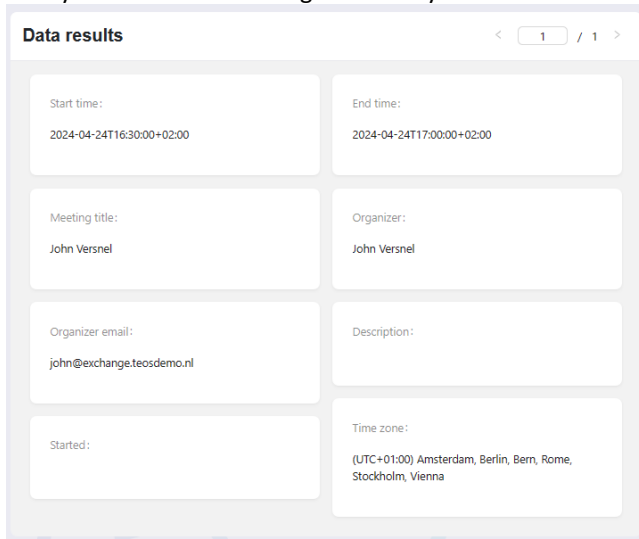
The screenshot shows a dropdown menu titled 'Content' with the subtitle 'Where do you want to retrieve the data from?'. There are two tabs: 'Room' and 'Calendar'. The 'Calendar' tab is selected. Below the tabs, there is a 'Name' field with 'Calendar' and a 'Selected' status indicator.

Select 'Room' in case you would like to link a room resource and fill out the email address of the room:



The screenshot shows the 'Content' dropdown menu with the 'Room' tab selected. There is a 'Number of days' field with the value '7'. Below the tabs, there is a 'Room' field with the email address 'tdm5room@tdmsignage.com' entered.

9. On the right side of the page you will see a preview of your data source, with the arrows you have the ability to see all the meetings of the day.



You have successfully created a Microsoft365 data source which can now be used in your design.